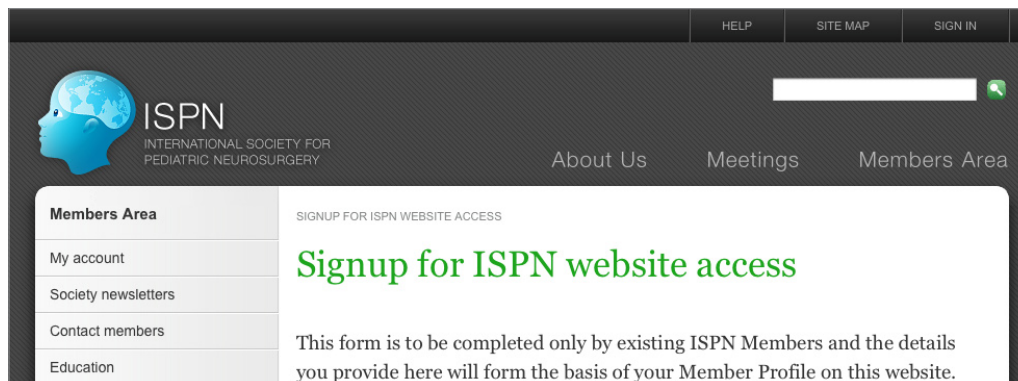


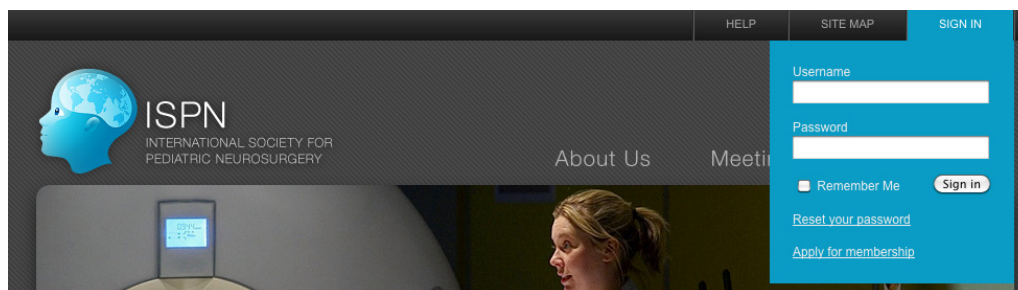
# ISPN Website: How existing members should sign up

These instructions explain how existing ISPN members can access the Members Area of the new website. Please note that the login details for the old website will not work on the new site and for enhanced security you should choose a **different** username and password.

1. Go to <http://www.ispneurosurgery.org/signup> – You will be taken to this page:



2. Complete the form, entering all required information (denoted by \*) and choosing a username and password for yourself. Click the **Register** button at the bottom of the page.
3. Your information will be passed to the Membership Chairman to verify against existing records.
4. Once the Membership Chairman has successfully validated this information, you will be notified by email and will then be able to log into the site using the **Sign In** menu at the top of the page:



5. You now have control over your own profile information and you can edit it on the website. Please ensure that you keep it up-to-date at all times. Other members will be able to see all your primary contact information, including your email address. Non-member visitors to the site will be able to see your name, city and country and also contact you via the website without seeing your email address.

If you encounter problems during the signup process please contact [ispnwebmaster@ispneurosurgery.org](mailto:ispnwebmaster@ispneurosurgery.org) for assistance.